



***State of Washington  
Department of Transportation  
Legal Notice of Intent to Sole Source***

Washington State Department of Transportation (WSDOT) announces its intention to establish a sole source contract with Baillie & Associates, Inc. WSDOT will award one contract for approximately \$500,000.

The SR 5 and SR 509 Freight & Congestion Relief project is a major freeway improvement and freeway-to-freeway connection project for the Puget Sound area. The project includes improvements to SR 5 from S 310<sup>th</sup> Street in Federal Way to S 200<sup>th</sup> Street in SeaTac. The project connects SR 509 with SR 5 and completes the SR 509 corridor between SR 5 and S 188<sup>th</sup> Street.

The Special Assistant to the Project Director (SAPD) will be assisting the project director with project management of the SR 509 project. The draft scope of work, see Attachment B, is summarized as follows:

- Assist with the preparation and management of the SR 509 business plan. The business plan includes the project strategies, schedule, cash flow, budget, construction cost and future work force needs;
- Assist with the development and negotiation of complex local agency agreements; and
- Assist with the development and negotiation of complex utilities agreements.

The SR 509 project received \$23 million for the 03/05 biennium. In order to deliver the critical items of this project during this timeframe, the project team needs to complete and implement a business plan, the first step in efficiently managing and delivering the project. Because it is so central to the project delivery strategy, the business plan work needs to start immediately. The SAPD is critical to the development of the business plan.

Mr. Geoff Baillie of Baillie and Associates is the SR 509 executive committee project manager and has served in this position since 1992. In addition, he is a key member of the core project management team. His understanding of the project and its history, constraints, partners and design is an indispensable asset at this critical stage in the project delivery cycle. No other consultant or consultant team has the project knowledge of Mr. Baillie. Because of his past eleven years of work on this large complex project:

- He is aware of all the current and past agreements and negotiations between the local agencies and the state;
- He has an ongoing positive working relationship with all the local agencies associated with the project; and
- He has complete project knowledge that will greatly assist the state's project team in the development and maintenance of the business plan. He understands what past decisions were made and why they were made.



It would take another consultant company several years to develop the project knowledge and expertise of Mr. Baillie. Given the delivery expectations of projects within the new law budget, the project team has a necessity to maximize efficiency, resources, and continuity, with Mr. Baillie considered a key project resource.

Another major area of responsibility for the SAPD consultant is the utility and local agency agreements. Mr. Baillie of Baillie and Associates managed the utility agreements for the METRO downtown Seattle Bus Tunnel – another highly complex transportation project. This experience combined with the SR 509 project knowledge and history makes Mr. Baillie uniquely qualified for this contract.

Challengers are required to submit a brief statement of their Intent to Challenge, and must address the following criteria as it relates to the project:

- 1 Qualifications/Expertise of Firms on Team;
- 2 Qualifications of Proposed Project Manager;
- 3 Key Team Members Qualifications (Prime Consultant and Sub-Consultants);
- 4 Firm's Project Management System (Prime Consultant Only);
- 5 References/past performances (Prime Consultant Only); and
- 6 Cost factors (Prime Consultant Only.)

The submittal is limited to a total maximum number of ten (10) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be readable size font,) and with type size no smaller than 12 point. The page limitation does not apply to the transmittal letter, front and back cover, the completed Performance Evaluation forms, and the completed Submittal Information Packet form(s.) Please provide only 1 copy of the completed Performance Evaluation forms and the completed Submittal Information Packet form(s.) These forms should be accompanied with your Letter of Transmittal and should be submitted under separate cover and not bound within your Statement of Interest.

The Notice of Intent to Challenge shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- 1 Title of the Notice of Intent to Sole Source on the cover of the submittal and the Transmittal Letter;
- 2 Transmittal Letter;
- 3 Completed Submittal Information Packet form for the Prime Consultant and all proposed Sub-Consultants (1 set);
- 4 Completed Performance Evaluations for the Prime Consultant Only;
- 5 Responsiveness to all challenge criteria;
- 6 Meeting page limitations and font size requirements; and
- 7 Meeting submittal deadline submission date.

If this award is challenged, WSDOT will select the best-qualified firm based on the criteria for challenge listed above.



Send your Intent to Challenge no later than 5:00 PM, Monday, July 14, 2003, by mail or courier to:

Mr. Michael B. Rice  
Director, Consultant Services  
Washington State Department of Transportation  
Capital View II Building, 2<sup>nd</sup> Floor  
724 Quince Street SE  
Olympia, WA 98504-7323

No submittals will be accepted after that date and time. Faxed or e-mailed submittals will not be accepted.

Any questions regarding this notice should be directed to WSDOT Consultant Services Office at 360-705-7104.

Date of publication in the Seattle Daily Journal of Commerce: Monday, July 7, 2003.